



श्री वेंकटेश्वर महाविद्यालय  
दिल्ली विश्वविद्यालय



**SRI VENKATESWARA COLLEGE**  
**UNIVERSITY OF DELHI**

संदर्भ संख्या / Ref.No. SVC/Notice/2024

दिनांक / Dated 09.09.2024

### सूचना / NOTICE

All the faculty members taking classes of Semesters III and V of the undergraduate courses for the academic year 2024-2025, are hereby directed to upload the attendance for the Core, DSE, GE, AEC, SEC and VAC papers of their students, for the month of August, on the ERP portal latest by 13<sup>th</sup> September, 2024. It may be noted that student grievances, if any, shall be attended between 14<sup>th</sup> September to 17<sup>th</sup> September, 2024. No changes in the attendance for the month of August shall be allowed after midnight of 17<sup>th</sup> September, 2024.

From October, 2024 onwards, the attendance may be uploaded as detailed in the previous office order dated 12.08.24.

Please treat this as the **MOST URGENT**.

Faculty may contact to the following for technical related problems: - Mr Naveen - STA - ICT - [sysadmin@svc.ac.in](mailto:sysadmin@svc.ac.in) or Kumar Ashish - Assistant - Admin Section - [kashish@svc.ac.in](mailto:kashish@svc.ac.in)

**Ag. Principal**

प्रधानाचार्य  
**Ag. Principal**

श्री वेंकटेश्वर महाविद्यालय  
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Copy forwarded for info and necessary action to college website for wider circulation.